

Justice of the Peace
of Ward/District 4-6
Princeton, Bossier (City, Parish) Louisiana

Financial Statements
As of and for the Year Ended December 31, 2009

Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Cullen B. Keith, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Bossier Parish, Louisiana, as of December 31, 2009, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Cullen B. Keith, who duly sworn, deposes, and says that the Justice of the Peace of Ward/District 4-6 and Bossier Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2009, and accordingly, is not required to provide for an audit, review/attestation or compilation report for the previously mentioned fiscal year.

Cullen B. Keith
Signature of JP

Sworn to and subscribed before me, this 8th day of March, 2010.

Charles Gray JP-086
NOTARY PUBLIC Signature

Justice of Peace Name

Street or P.O. Box

City

Zip Code

Telephone Number

Fax Number / Email

Please Complete this Section:

Cullen B. Keith

P.O. Box 11

Princeton, La

71067

(318) 949-3692

(318) 949-9557

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

3/17/10

LEGISLATIVE AUDITOR

2010 MAR 05 14:40:05

STATEMENT A

Justice of the Peace
of Ward/District _____

(City, Parish) Louisiana

Balance Sheet, on December 31, 2009

General
Fund

ASSETS:

- | | |
|--|----------|
| 1. Cash and cash equivalents on hand | 1. _____ |
| 2. Investments (fair value) on hand | 2. _____ |
| 3. Office furnishings (Cost of desks, etc) | 3. _____ |
| 4. Equipment (Cost of fax machine, etc) | 4. _____ |
| 5. Total Assets (add lines 1 - 4) | 5. _____ |

LIABILITIES AND FUND BALANCE:

Liabilities:

- | | |
|--|----------|
| 6. Cash overdraft | 6. _____ |
| 7. Other liabilities | 7. _____ |
| 8. Total Liabilities (add lines 6 - 7) | 8. _____ |

Fund Balances:

- | | |
|---|-----------|
| 9. Ending Fund balance (from line 17, Statement B) | 9. _____ |
| 10. Other - | 10. _____ |
| 11. Total Liabilities and Fund Balance (add lines 8 - 10) | 11. _____ |

Note: Total Assets (line 5) = Total Liabilities and Fund Balance (line 11).

Prepare Statement A only if you have balances being carried over to the next year

Statement B
(Required)

Cullen B. Keith (Your Name)
Justice of the Peace
of Ward / District 4-6
Princeton, Bossier (City, Parish) Louisiana

Statement of Cash Receipts and Disbursements
For the 12 Months Ended December 31, 2009

CASH RECEIPTS:

1. State & Parish salary (*required, from W-2 Form*)
2. Total Fees collected (if collected) 142 Court Cases x \$80.
3. Other (explain) Weddings x 58 x \$80.
4. **Total cash receipts** (add lines 1-3)

General
Fund

| | |
|----|------------------|
| 1. | <u>3776.88</u> |
| 2. | <u>11,360.00</u> |
| 3. | <u>4,640.00</u> |
| 4. | <u>18,776.88</u> |

CASH DISBURSEMENTS:

5. Fees paid to constable (Out of Total Fees collected from line 2)
6. Other operating expenses (cost of fax line, etc)
7. Materials and supplies (stationery, postage, etc)
8. Travel and other charges
 - 8a. For yourself
 - 8b. For employees (not for Constable)
9. Capital outlay (cost of purchases of equipment, etc)
10. **Total disbursements** (add lines 5-9)
11. **Balance Available (loss)** [lines 4 - Line 10]

| | |
|-----|-------------------|
| 5. | <u>5,680.00</u> |
| 6. | <u>6,187.02</u> |
| 7. | <u> </u> |
| 8a. | <u> </u> |
| 8b. | <u> </u> |
| 9. | <u> </u> |
| 10. | <u>11,867.02</u> |
| 11. | <u>6,909.86</u> |

Salary and related benefits:

12. Amount retained by yourself from line 11 as salary
13. Amount paid to employees (not to your Constable)
14. **Total salaries paid** (add Lines 12 and 13)

| | |
|-----|-------------------|
| 12. | <u>6,909.86</u> |
| 13. | <u> </u> |
| 14. | <u>6,909.86</u> |

FUND BALANCE

15. Increase (or decrease) in fund balance – may be \$0
(line 11 less line 14)
16. Fund Balance at beginning of the year – may be \$0
(Ending Fund balance from last year's report)
17. **Fund Balance (or deficit) at end of the year – may be \$0**
(add lines 15 and 16)

| | |
|-----|----------|
| 15. | <u>0</u> |
| 16. | <u>0</u> |
| 17. | <u>0</u> |